



Thank you for choosing Bassani's Auction House as your trusted Auctioneers for the sale of your once cherished items. Please carefully read through our General Auction Process below to familiarize yourself with what to expect when consigning with us. We are dedicated to ensuring a seamless and successful auction experience and look forward to selling your coins, notes and or medallions through our platform. You are in good hands!

Please take note of our contact details below:

WhatsApp: 073 015 0334

Email: sales@bassanis.co.za

General Auction Process:

Consignment of your items

Step 1: Submit Pictures

Send pictures of the coins/notes you wish to consign for our team to review via:

WhatsApp: +27 (73) 015-0334

Email: sales@bassanis.co.za

Step 2: Consignment Form

Should we be interested in consigning your item(s), our team will send you a consignment form to complete. Carefully read and return the form to sales@bassanis.co.za

Step 3: Courier Collection Details

Once we receive your fully completed consignment form, our team will request your full address and details to arrange a courier collection via The Courier Guy. This includes:

- Full Name
- Email Address
- Phone Number
- Street Address
- Suburb
- City
- Province
- Postal Code

Step 4: Courier Service via The Courier Guy

Upon receipt of your address details, our team will promptly book a courier and send you the waybill slip for printing and attaching to your package.

Please note: Couriers booked before 2pm usually collect on the same day; those booked after 2pm will be collected the following. If you prefer to schedule a specific collection date, please inform our team and we will arrange accordingly.

If you are unable to print the waybill slip, please take note of the following:

- Write the waybill number with large print on a visible area of the package where it cannot easily be removed – See where to find waybill number on slip below.



The image shows a Courier Guy waybill slip form. At the top left is the Courier Guy logo with the tagline 'We would love to handle your package'. To the right of the logo is a barcode with the number 'JSJRM' below it. An arrow points to the barcode area. Below the logo and barcode are sections for 'FROM:' and 'TO:' with lines for entering addresses. There is also a table for 'ITEMS' with columns for 'ITEM NO.', 'DESCRIPTION', 'WEIGHT', and 'DIMENSIONS'. The first row in the table shows '1', 'Standard flyer', '2.0 kg', and '40.0 cm x 30.0 cm x 8.0 cm'. At the bottom of the form, there are sections for 'SHIP TO' and 'SHIP FROM' with fields for name, address, and phone number.

- Include your name on the package so that our team can easily identify you.

We recommend using a flyer for packaging your items, although it is not necessary. You may request a flyer to put your package in from the driver upon collection.

Standard Flyer Dimensions:

40cmx 30cmx 8cm with 2kg of weight.

If your items exceed the standard flyer dimensions, kindly package them in a box and send us an email with the correct dimensions, including the estimated weight, before a courier is arranged for collection by our team.

Please ensure to package your parcel in a way that it won't get damaged during transportation - The flyer is not enough to protect your item(s) and will require extra wrapping. Please also be sure to write the waybill number on the flyer as required and place the waybill slip in the sleeve.

Step 5: Receipt of your parcel

Upon receiving your parcel- please be advised that parcels are typically received at our premises 2-3 days after collection, we will promptly send you back the fully executed consignment agreement. This formalizes receipt of your items, which undergo thorough cataloging for accurate tracking and preparation for our upcoming auction(s).

Step 6: Auction Details

Please be aware that it may take up to two weeks for us to prepare your item(s) for an upcoming auction before you hear from us again. Once we have pulled your item(s) for an upcoming auction, our team will send you your reconciliation template (as illustrated below). This template will contain all pertinent information regarding the auction, including the auction name, date, item, description, and lot number(s) where your item(s) will be listed. You can view your upcoming lots on our App or visit www.bassanis.co.za for website viewing.

		24-Apr	Crazy Wenesday's 2		
Lot Number	Item	Description	Price Sold	Notes	
1	1976 S.Africa R1 (MS66)	2732322-008 Graded by NGC			
2	1953 S.Rhodesia Crown Cecil Rhodes (PF64)	2800857-006 Graded by NGC			
3	2016 Orange-Breasted Sunbird Silver R10	AG 925 CU 75. 33.626g.			
4	2003 S.Africa 2.5c Eagle (PF69 Ultra Cameo)	2807220-014 Graded by NGC			
5	2004 S.Africa 2.5c Spotted Owl (PF69 Ultra Cameo)	2807220-015 Graded by NGC			

Should you have a few coins/notes consigned with us and your items are not all included in a single auction, you can expect to receive the

same updates as the remaining items are scheduled for future auctions. You can typically expect this update 24-48 hours after we have uploaded the new auction to our platform.

Please be aware that there may be a delay of up to one month before your items appear at auction again. We group coins selectively, so we cannot always include your lots in the next auction. As a result, your full consignment might be spread out over several auctions or weeks.

Please email sales@bassanis.co.za should you wish to receive a full breakdown of your current stock with us at any time.

Step 7: Auction Reconciliation

Roughly 48 hours after the conclusion of the auction, our team will provide you with an updated reconciliation detailing the sale price of your item(s) and the corresponding amount owed to you.

Please note: Payments for your lots are processed approximately two weeks after the auction concludes.

Should you win other lots on Auction, we kindly request that we maintain separate transactions for amounts you owe us and amounts we owe you. This practice aligns with our payment policy and facilitates accurate tracking and reconciliation of accounts. We appreciate your understanding and cooperation in this matter.

Should you have further questions please don't hesitate to reach out. Our team is happy to assist.

We'll be in touch!

